

## Facility & Safety Committee

Monday, October 3, 2016 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark - Co-Chair</b>	<i>Kim Dubois-Eastman - F</i>	<i>Gloria Kracher - CS</i>	<i>James Stewart - F</i>
<b>Lorrie Burnham - Co-Chair</b>	<i>Frank Dunn - F</i>	<i>Deneatrice Lewis - HR</i>	<i>Chris Tamayo - DP</i>
<i>Elaine Akers - G</i>	<i>Whitney Fields - D</i>	<i>Foxe Lighting - ASG</i>	<i>Cassandra Thomas - CSEA</i>
<i>Susan Bangasser - G</i>	<i>Robert Jenkins - M</i>	<i>Belinda Lowry - F</i>	<i>Tatiana Vasquez - F</i>
<i>John Banola - F</i>	<i>Marianne Klingstrand - F</i>	<i>Maria Mestas - F</i>	
<i>Raymond Carlos - M</i>	<i>Dirkson Lee - F</i>	<i>Marty Milligan - M</i>	<i>Karol Pasillas- SS</i>
<i>Jeffrey Demsky - F</i>	<i>Keith Lee - F</i>	<i>Mike Powell - F</i>	

- Review Minutes from 5-2-16
- Urgent Safety Items
- Goals for this Fiscal Year
- Environmental Health and Safety – Whitney
  - Great Shake Out – October 20, 2016 at 10:20am
- Old Business
  - Emergency Supplies and Equipment
  - Transgender Restrooms
  - Prioritization of Program Review for Fiscal Year 16
- New Business
  - Distribution of Radios
  - AB 1995 – Shower Facilities for Homeless Enrolled/Good Standing Students
  - Car Charger
- Next Meeting: November 7, 2016

**Members:**

<b>Scott Stark – Co-Chair</b>		Kim Dubois-Eastman - F	X	Gloria Kracher - CS	X	James Stewart - F	
<b>Lorrie Burnham - Co-Chair</b>	X	Frank Dunn - F	X	Deneatrice Lewis - HR		Chris Tamayo - DP	X
Elaine Akers - G		Whitney Fields - D	X	Foxe Lighting - ASG	X	Cassandra Thomas - CSEA	X
Susan Bangasser - G	X	Robert Jenkins - M	X	Belinda Lowry - F		Tatiana Vasquez - F	X
John Banola - F	X	Marianne Klingstrand - F	X	Maria Mestas - F			
Raymond Carlos - M	X	Dirkson Lee - F	X	Marty Milligan - M	X	Karol Pasillas- SS	X
Jeffrey Demsky - F	X	Keith Lee - F	X	Mike Powell - F	X		

**Topic:**                      **Discussion:**

**Minutes**                      Approved the minutes for 5-2-16 - Will review and approve the minutes for 4-4-16 at next meeting.

**New Urgent Safety Item**                      None

- Health and Safety**
1. Whitney handed out the district comp reports for the committee to review.
  2. Chris and Robert informed the committee about the Great Shake Out that will be on October 20, 2016 at 10:20am.
    - a. We are now doing Site Coordinators instead of Building Captains.
    - b. Re-Group is the new notification system and is addressing some issues but not the issue of the delay of receiving the message.
    - c. Need to review and update the Evacuation Site Map.
    - d. Will be doing additional training and the Emergency Operations Plan is being revised.
    - e. Some classes will have information tables set up for the day of the Great Shake Out to hand out information.

- Old Business**
1. Reviewed the Prioritization of Program Review Facilities Needs for fall 2015.
  2. Raymond reviewed the hand out of Assemble Bill No. 1732 – All single restrooms are to be called “All Gender Restrooms” by March 1, 2017.
  3. Discussed emergency supplies and equipment
    - a. Scott’s office is working on getting the recommended emergency supplies and hand held small walkie talkies.
      - i. Need to establish a communication hierarchy.
    - b. How to deal with students that get stranded due to closures of roads and areas.
    - c. Have low cost emergency kit available to student for under \$20.00.
      - i. Student clubs could do this as a fund raiser.
    - d. Have two trailers over in the Construction area that can hold all the supplies.
      - i. Instead of battery operated flash lights, get solar power lights and glow sticks.
      - ii. FEMA is pushing that each person is to be responsible to be ready for emergencies.

- New Business**
1. Set new goals for fiscal year 17.
  2. Raymond reviewed the hand out of Assembly Bill No. 1995 – Homeless Students access to shower facilities.
    - a. SBVC will need to come up with a policy for when the shower will be available for homeless students to use during a two (2) hour period per a day.
  3. Electric Car Charges will be part of the new Parking Structure in the FMP.

**Adjourned**                      4:25pm

## Facility & Safety Committee

Monday, November 7, 2016 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark - Co-Chair</b>	<i>Kim Dubois-Eastman - F</i>	<i>Gloria Kracher - CS</i>	<i>James Stewart - F</i>
<b>Lorrie Burnham - Co-Chair</b>	<i>Frank Dunn - F</i>	<i>Deneatrice Lewis - HR</i>	<i>Chris Tamayo - DP</i>
<i>Elaine Akers - G</i>	<i>Whitney Fields - D</i>	<i>Foxe Lighting - ASG</i>	<i>Cassandra Thomas - CSEA</i>
<i>Susan Bangasser - G</i>	<i>Robert Jenkins - M</i>	<i>Belinda Lowry - F</i>	<i>Tatiana Vasquez - F</i>
<i>John Banola - F</i>	<i>Marianne Klingstrand - F</i>	<i>Maria Mestas - F</i>	
<i>Raymond Carlos - M</i>	<i>Dirkson Lee - F</i>	<i>Marty Milligan - M</i>	<i>Karol Pasillas- SS</i>
<i>Jeffrey Demsky - F</i>	<i>Keith Lee - F</i>	<i>Mike Powell - F</i>	

- Review Minutes from 4-4-16 and 10-3-16
- Urgent Safety Items
- Environmental Health and Safety – Whitney
- Old Business
  - Transgender Restrooms
  - Review Facility and Safety Goals
- New Business
  - College Mission Statement
  - NH and LA Handicapped Button Issues
  - AED for KVCR
  - Restroom emergency locks-students locking restrooms
  - Emergency Equipment
- Next Meeting: December 5, 2016

**Members:**

<b>Scott Stark - Co-Chair</b>	X	Kim Dubois-Eastman - F	X	Keith Lee - F		Chris Tamayo - DP	X
<b>Lorrie Burnham - Co-Chair</b>	X	Frank Dunn - F		Deneatrice Lewis - HR		Cassandra Thomas - CSEA	
Elaine Akers - G		Whitney Fields - D	X	Foxe Lighting - ASG	X	Tatiana Vasquez - F	X
Susan Bangasser - G	X	Robert Jenkins - M	X	Maria Mestas - F			
John Banola - F		Marianne Klingstrand - F	X	Marty Milligan - M			
Raymond Carlos - M		Gloria Kracher - CS	X	Mike Powell - F	X	Karol Pasillas- SS	X
Jeffrey Demsky - F	X	Dirkson Lee - F		James Stewart - F	X		

**Topic:**

**Discussion:**

**Minutes**

Approved the minutes for 4-4-16 with correction and 11-7-16

**New Urgent Safety Item**

1. Light outside of HLS 101 was not working.
2. Traps are plugged in the ceramic room.

**Health and Safety**

1. Whitney reviewed the district comp reports.

**Old Business**

1. As of March 2017 all single stalled restrooms will be labeled as "All Gender Restroom"
  - a. The Facilities and Safety Committee voted that if a building has two single restrooms on a floor that are currently locked for staff only, one single restroom would be open to students and the other single restroom would remain locked for staff and if a building or floor only has one single restroom it would be open to students. Burnham motioned, Klingstrand second and the committee voted as follows:
    - i. Ayes: Burnham, Bangasser, Jenkins, Klingstrand, D. Lee, Stark
    - ii. Noes: Demsky, Dubois-Eastman, Lighting, Stewart
    - iii. Absent: Akers, Banola, Carlos, Dunn, Kracher, K. Lee, Lewis, Mestas, Milligan, Thomas
    - iv. Abstentions: Fields, Powell
2. Reviewed Facility and Safety Goals for fiscal year 17 and will send out to the committee.
3. Discussed how the "Great Shake Out" went on October 20, 2016.
  - a. An alarm signal is needed besides the phone and email messages.
  - b. Inform faculty that they need to be more aware of things happening around them during emergencies.
  - c. Robert to gather information on different types of alarms.

**New Business**

1. Scott discussed the mission of the college and that it must be considered by each committee member when performing committee work and decisions, to insure that our work and decisions fully support our mission. Scott stated that this is part our most recent accreditation action plan for improvement. The mission of the college is at the footer of each agenda and meeting minutes to keep it up front and on our minds at each committee meeting.
2. The committee discussed a request from KVCR that SBVC pay for and provide an AED for KVCR. The committee discussed the issue and agreed that KVCR should have an AED, but that the District is responsible for providing it.

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3. Responding to a faculty concern, M&O will be putting up signage at the LA building directing people to the elevator.
4. The committee voted for Scott to bring the following proposal to College Council for funding.
  - a. The Facilities and Safety Committee voted to approve putting a handicapped button on a single door in North Hall which has a ADA ramp leading to the doors. Admin services will consult with DSPS to see if they recommend both doors or a single door. Burnham motioned, Bangasser second and the committee voted as follows:
    - i. Ayes: Burnham, Bangasser, Fields, Klingstrand, Powell, Stark, Stewart, Vasquez
    - ii. Noes: None
    - iii. Absent: Akers, Banola, Carlos, Demsky, Dubois-Eastman, Dunn, Kracher, D. Lee, K. Lee, Lewis, Lighting, Mestas, Milligan, Thomas
    - iv. Abstentions: Jenkins
5. Discussed how main restrooms are now being locked.
  - a. Vasquez brought up that it is a safety issue that the restrooms can now be locked from the inside. Will bring this topic back to the next meeting.
6. Admin Services will bring a list of proposed emergency supplies to the next meeting to review and to discuss where the items will be stored.
7. Chris distributed Ready Now Disaster Preparedness 101 handouts to DSPS student and asked them what SBVC could do to help them.
  - a. To establish a Buddy System – Use our current system so they would be able to just click a button that says they are on campus.
  - b. Would like to be included more.

**Adjourned**

4:25pm

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## Facility & Safety Committee

Monday, December 5, 2016 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark - Co-Chair</b>	<i>Kim Dubois-Eastman - F</i>	<i>Gloria Kracher - CS</i>	<i>Chris Tamayo - DP</i>	
<b>Lorrie Burnham - Co-Chair</b>	<i>Frank Dunn - F</i>	<i>Deneatrice Lewis - HR</i>	<i>Cassandra Thomas - CSEA</i>	
<i>Elaine Akers - G</i>	<i>Whitney Fields - D</i>	<i>Foxe Lighting - ASG</i>	<i>Tatiana Vasquez - F</i>	
<i>Susan Bangasser - G</i>	<i>Robert Jenkins - M</i>	<i>Maria Mestas - F</i>		
<i>John Banola - F</i>	<i>Marianne Klingstrand - F</i>	<i>Marty Milligan - M</i>		
<i>Raymond Carlos - M</i>	<i>Dirkson Lee - F</i>	<i>Mike Powell - F</i>	<i>Karol Pasillas- SS</i>	
<i>Jeffrey Demsky - F</i>	<i>Keith Lee - F</i>	<i>James Stewart - F</i>		

- Review Minutes from 11/7/2016
- Urgent Safety Items
- Environmental Health and Safety – Whitney
- Old Business
  - Emergency Equipment
- New Business
  - Program Review Facilities Needs Prioritization
- Next Meeting: February 6, 2017

**Members:**

<b>Scott Stark - Co-Chair</b>	X	Frank Dunn - F		Foxe Lighting - ASG		Tatiana Vasquez - F	X
<b>Lorrie Burnham - Co-Chair</b>	X	Whitney Fields - D		Maria Mestas - F			
Susan Bangasser - G	X	Robert Jenkins - M	X	Marty Milligan - M	X	Chris Grant -D - G	X
John Banola - F	X	Marianne Klingstrand - F		Mike Powell - F		Maria Ramirez -D - G	X
Raymond Carlos - M		Gloria Kracher - CS	X	James Stewart - F	X		
Jeffrey Demsky - F	X	Dirkson Lee - F	X	Chris Tamayo - DP	X	Karol Pasillas- SS	X
Kim Dubois-Eastman - F		Keith Lee - F	X	Cassandra Thomas - CSEA			

**Topic:**

**Discussion:**

**Minutes**

Approved the minutes for 11-7-16

**New Urgent Safety Item Health and Safety**

1. Per Gloria, students in wheelchairs are reporting that they could not reach the buttons on the parking lot Blue Phones, that the handicapped button on the south side of NH is not working and that the LA elevator shakes when you use it. – LA elevator ram was replaced and the shaking should stop now.
2. LA building is cold due to boiler not functioning correctly – Per Robert, a boiler is going to be replaced.
3. Vents in the LA Writing Center need to be cleaned because tutors are complaining to have allergies after tutoring in the room.
4. Lights outside of PS are not coming on early enough – Robert working on getting all lighting to correct times.

**Old Business**

1. Per Maria, Whitney indicated that there were no new injuries to report.
2. Emergency Equipment is going to be purchased and M&O is trying to figure out how and where to store the items.
3. James mentioned that the student restrooms in the Art building are always being locked and that he is always being asked to unlock them. He wanted to know if it was mandatory for them to have these types of locks.
  - a. Chris T said to contact District Police if the restrooms are being used improper or for any safety issue concerning them.
  - b. Chris G mentioned that all colleges are having the same issues and there are no solutions as of yet.
  - c. Jeff asked if cameras could be installed outside of the restrooms.
  - d. Gloria inquired if there was a way for an access/control system to be installed. Chris G stated that the Informacast system has the technology for the access system but they do not have the correct hardware. He believes that the system is now blue tooth/wireless accessible and will get the information to Robert.
  - e. The committee voted to put signs on the restroom doors stating that the restroom doors are to remain unlocked unless an emergency. Lock symbol with a slash through it with wording below, "Except for Emergencies". Signs to be determined. D Lee motioned and Bangasser second and the committee voted as follows:
    - i. Ayes: Burnham, Bangasser, Banola, Demsky, Kracher, D Lee, K Lee, Milligan, Tamayo
    - ii. Noes: None
    - iii. Absent: Akers, Carolos, Dubois-Eastman, Dunn, Fields, Klingstand, Lewis, Lighting, Mestas, Powell, Stark, Thomas, Vasquez
    - iv. Abstentions: Jenkins
  - a. The committee voted to explore getting cameras for outside of the restrooms. Dummy cameras would be fine but will need to run this idea through SBCCD legal department first. D Lee and Bangasser motioned and Demsky second and the committee voted as follows:
    - v. Ayes: Burnham, Bangasser, Banola, Demsky, Kracher, D Lee, K Lee, Milligan, Tamayo
    - vi. Noes: None
    - vii. Absent: Akers, Carolos, Dubois-Eastman, Dunn, Fields, Klingstand, Lewis,

Lighting, Mestas, Powell, Thomas  
viii. Abstentions: Jenkins, Stark, Vasquez

**New  
Business**

1. Jeff stated that one of his students told him that his car was hijacked in the Swap Meet parking lot at gunpoint and wanted to know if District Police was informed about it. Chris communicated that not all incidents are reported to them and or they will come to district police two to three weeks after the incident. All incidents goes through the Chief to review and to decide which ones will be sent out as an alert to the campus. Chris also mentioned that if the student needs more information, he needs to go to district police station to and that District Police is available 24 hours.
2. Lee D believes that the TV monitor in the LA lobby is too low and Lorrie thought that the TV in Applied Tech never goes off.
3. The committee started to prioritize the 2016 Program Review Facility's Needs Applications.
  - a. The committee is to review facilities need applications in order finalize prioritization at the next meeting on February 6, 2017.
  - b. The committee agreed not to prioritize any items on the list that are not feasible and that should be part of the FMP. Number 7 was changed to feasible and not part of the FMP.
  - c. Scott provide definitions for what is a Safety/Deterioration/Program Impact Urgent, Important and minor need was. He will send the definitions out to the committee.

**Adjourned**

4:25pm

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## Facility & Safety Committee

Monday, February 6, 2017 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark - Co-Chair</b>	Frank Dunn - F	Foxe Lighting - ASG	Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	Maria Gates - D	Maria Mestas - F		
Susan Bangasser - G	Robert Jenkins - M	Marty Milligan - M	Chris Grant - D - G	
John Banola - F	Marianne Klingstrand - F	Mike Powell - F	Deneatrice Lewis - HR - G	
Raymond Carlos - M	Gloria Kracher - CS	James Stewart - F		
Jeffrey Demsky - F	Dirkson Lee - F	Chris Tamayo - DP	Karol Pasillas - SS	
Kim Dubois-Eastman - F	Keith Lee - F	Cassandra Thomas - CSEA		

- Review Minutes from 12/5/2016
- New Urgent Safety Items
  - Safety Item Update
- Old Business
  - Program Review Facilities Needs Prioritization
- New Business
  - Bathroom Key issue for Adjunct Faculty
  - Gender Neutral Update
  - Roofing Repair Updates
- Next Meeting: March 6, 2017

**Members:**

<b>Scott Stark - Co-Chair</b>	X	Frank Dunn - F		Foxe Lighting - ASG		Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	X	Maria Gates - D		Maria Mestas - F			
Susan Bangasser - G	X	Robert Jenkins - M	X	Marty Milligan - M		Chris Grant - G	
John Banola - F	X	Marianne Klingstrand - F		Mike Powell - F		Phuong Nguyen - G	X
Raymond Carlos - M		Gloria Kracher - CS	X	James Stewart - F	X		
Jeffrey Demsky - F	X	Dirkson Lee - F	X	Chris Tamayo - DP	X	Karol Pasillas- SS	
Kim Dubois-Eastman - F	X	Keith Lee - F	X	Cassandra Thomas - CSEA	X	Judy Rodriguez – SS	X

**Topic:**

**Discussion:**

**Minutes**

Approved the minutes for 12-5-16 with corrections.

**New Urgent Safety Item Health and Safety**

1. No urgent safety issues.

**Old Business**

1. The committee finalized the prioritization of the 2016 Program Review Facility's Needs Applications.

**New Business**

1. Did not have time to go over any new business.

**Adjourned**

4:24pm

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## Facility & Safety Committee

Monday, March 6, 2017 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark - Co-Chair</b>	Frank Dunn - F	Foxe Lighting - ASG	Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	Maria Gates - D	Maria Mestas - F		
Susan Bangasser - G	Robert Jenkins - M	Marty Milligan - M	Chris Grant - D - G	
John Banola - F	Marianne Klingstrand - F	Mike Powell - F	Deneatrice Lewis - HR - G	
Raymond Carlos - M	Gloria Kracher - CS	James Stewart - F		
Jeffrey Demsky - F	Dirkson Lee - F	Chris Tamayo - DP	Karol Pasillas - SS	
Kim Dubois-Eastman - F	Keith Lee - F	Cassandra Thomas - CSEA		

- Review Minutes from 2/6/2017
- New Urgent Safety Items
  - Safety Item Update
- Environmental Health and Safety
  - 2017 Spring Evacuation Drill Plan
- Old Business
  - Program Review Funded Items
- New Business
  - Facilities and Safety Committee Goals
- Next Meeting: April 3, 2017

**Members:**

<b>Scott Stark - Co-Chair</b>	X	Frank Dunn - F		Foxe Lighting - ASG		Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	X	Maria Gates - D	X	Maria Mestas - F			
Susan Bangasser - G	X	Robert Jenkins - M	X	Marty Milligan - M	X	Chris Grant - G	X
John Banola - F	X	Marianne Klingstrand - F		Mike Powell - F			
Raymond Carlos - M		Gloria Kracher - CS	X	James Stewart - F	X		
Jeffrey Demsky - F	X	Dirkson Lee - F	X	Chris Tamayo - DP	X	Karol Pasillas- SS	X
Kim Dubois-Eastman - F		Keith Lee - F		Cassandra Thomas - CSEA	X		

**Topic:**

**Discussion:**

**Minutes**

Approved the minutes for 2-6-17.

**New Urgent Safety Item**

- When a HLS VFD fails, it will unexpectedly shut down ventilation in that room, for that reason all of the VFD's affecting HLS Lab ventilation will be replaced.

**Health and Safety**

- Chris G. distributed information about the SBVCs Emergency Drill on April 19, 2017 at 7pm and Emergency Message Templates.
  - Administrative Services will send out repeated emails to the campus about the drill.
  - Need to notify the division dean's and secretaries to post the email in offices and put into adjunct mailboxes.
- Chris G. passed around CPR and Choking reference guide posters that will be available. Posters can be requested by emailing: [ready@sbccd.cc.ca.us](mailto:ready@sbccd.cc.ca.us).
- Maria distributed workers comp information.
  - Will send out an announcement to the campus about needed annual training once she knows more.

**Old Business**

- Scott reviewed the Program Review funded sheet.

**New Business**

- Reviewed and discussed Facilities & Safety Committees Goals.

**Adjourned**

4:24pm

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## Facility & Safety Committee

Monday, April 3, 2017 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark - Co-Chair</b>	Frank Dunn - F	Foxe Lighting - ASG	Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	Maria Gates - D	Maria Mestas - F		
Susan Bangasser - G	Robert Jenkins - M	Marty Milligan - M	Chris Grant - D - G	
John Banola - F	Marianne Klingstrand - F	Mike Powell - F		
Raymond Carlos - M	Gloria Kracher - CS	James Stewart - F		
Jeffrey Demsky - F	Dirkson Lee - F	Chris Tamayo - DP	Karol Pasillas - SS	
Kim Dubois-Eastman - F	Keith Lee - F	Cassandra Thomas - CSEA		

- Review Minutes from 3/6/2017
- New Urgent Safety Items
- Environmental Health and Safety
  - April 19<sup>th</sup> Evacuation Drill update
  - New Evacuation sites map (Handout)
- Old Business
  - Progress on Facilities and Safety Committee Goals 2017. (Handout)
- New Business
  -
- Next Meeting: May 5, 2017

**Members:**

<b>Scott Stark - Co-Chair</b>		Frank Dunn - F		Foxe Lighting - ASG		Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	X	Maria Gates - D	X	Maria Mestas - F			
Susan Bangasser - G	X	Robert Jenkins - M	X	Marty Milligan - M	X	Chris Grant - G	X
John Banola - F		Marianne Klingstrand - F		Mike Powell - F		Raina Hamdy - G	X
Raymond Carlos - M		Gloria Kracher - CS		James Stewart - F	X	Macro Blanco - S	X
Jeffrey Demsky - F		Dirkson Lee - F	X	Chris Tamayo - DP	X	Karol Pasillas- SS	X
Kim Dubois-Eastman - F		Keith Lee - F		Cassandra Thomas - CSEA			

**Topic:**

**Discussion:**

**Minutes**

Minutes for 3/6/2017 to be approved on 5/1/17.

**New Urgent Safety Item**

- Marco Blanco mentioned that students are using the bus stop shelter in parking 10 as a smoking area. DSPS students use this bus stop and several have oxygen tanks.
  - M&O to put up no smoking signs near bus stop.
  - Chris T said to call campus police when this happens.

**Health and Safety**

- Chris G updated the committee on the April 19, 2017 Evacuation drill.
  - Training for evac chairs and evacuation orientation to be done with M&O before the drill.
  - Robert to confirm with Rick H that the notification for the campus is ready.
  - Distributed updated Evacuation Site Maps.
- Maria updated the committee on workers comp information.

**Old Business**

- Reviewed the status of the Facilities and Safety Committee Goals for 2017.

**New Business**

- Raina Hamdy brought up a concerning issue to her about turning left into SBVC from Mount Vernon Avenue. She suggested that the main college entrance be aligned with the light and cross walk.
  - Would like the college to start discussions now and not to wait on the Facilities Master Plan.
  - Robert to start talks with San Bernardino and Colton cities.
- Susan would like Scott to talk about the solar panel project at next meeting.

**Adjourned**

4:10pm

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## Facility & Safety Committee

Monday, May 1, 2017 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark - Co-Chair</b>	Frank Dunn - F	Foxe Lighting - ASG	Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	Maria Gates - D	Maria Mestas - F		
Susan Bangasser - G	Robert Jenkins - M	Marty Milligan - M	Chris Grant - D - G	
John Banola - F	Marianne Klingstrand - F	Mike Powell - F		
Raymond Carlos - M	Gloria Kracher - CS	James Stewart - F		
Jeffrey Demsky - F	Dirkson Lee - F	Chris Tamayo - DP	Karol Pasillas - SS	
Kim Dubois-Eastman - F	Keith Lee - F	Cassandra Thomas - CSEA		

- Review Minutes from 3/6/2017 & 4/3/17
- New Urgent Safety Items
  - Safety Item Update
- Environmental Health and Safety
  - 2017 Spring Evacuation Drill Review
- Old Business
  - Facilities and Safety Committee Goals
- New Business
  - Reschedule Septembers Meeting to September 11 due to September 2 being a holiday.
  - Emergency Supplies and Equipment
- Next Meeting: ?

**Members:**

<b>X</b>	X	Frank Dunn - F		Foxe Lighting - ASG		Tatiana Vasquez - F	
<b>Lorrie Burnham - Co-Chair</b>	X	Maria Gates - D	X	Maria Mestas - F			
Susan Bangasser - G	X	Robert Jenkins - M	X	Marty Milligan - M	X	Chris Grant - G	
John Banola - F		Marianne Klingstrand - F	X	Mike Powell - F			
Raymond Carlos - M		Gloria Kracher - CS	X	James Stewart - F	X	Marco Blanco - S/G	X
Jeffrey Demsky - F	X	Dirkson Lee - F	X	Chris Tamayo - DP	X	Karol Pasillas- SS	X
Kim Dubois-Eastman - F		Keith Lee - F		Cassandra Thomas - CSEA	X		

**Topic:**

**Discussion:**

**Minutes**

Approved the minutes for 3/6/2017 and 4/3/2017.

**New Urgent Safety Item**

- Students sitting on edge of wall back of the Auditorium by the stairs.
- Remind employees who are driving carts to warn people with a horn or bell when they are behind them.

**Health and Safety**

- Robert updated the committee on how the April 19, 2017 Evacuation drill went.
  - Most individuals moved away from the buildings and some faculty refused to evacuate.
- Marco Blanco updated the committee on situation with the bus stop by Campus Center.

**Old Business**

- Reviewed the status of the Facilities and Safety Committee Goals for 2017.

**New Business**

- Committee agreed to reschedule the next meeting from September 4 to September 11.
- Updated the committee on the plan and status of emergency supplies and equipment.
  - Purchased Radio's for emergency bags and managers
  - Contracts for port a pots, bulk water and rentals
  - Reviewed items in emergency bags
  - Four bins to be installed around the campus for emergency supply bags and radios.
  - Training for use of emergency supplies and radios needed
  - Monthly change radio batteries and maintain supplies in bags and containers.
- Marco Blanco, Marty and Scott will meet to discuss supplies for first floor North Hall restrooms for handicapped students.

**Adjourned**

4:30pm

**OUR MISSION:** San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.